

# Beacon Ignite – Terms and Conditions

Beacon Ignite is a free artist development scheme operated by The Beacon, Wantage. It offers eligible artists access to rehearsal and development space during off-peak hours.

The rehearsal spaces cannot be used for auditions and for any activity that generates income e.g. participants paying fees or ticketed events.

**These terms and conditions apply to the use of the rehearsal space at the Beacon. You, the Artist, agree to abide by these terms and conditions.**

- The Artist may book rehearsal slots during off-peak hours (typically weekdays ), via a link sent by email, subject to space and staff availability.
- All booking confirmation will be in writing to the Artist 5 days before the requested date.
- The sessions must be booked a week in advance. The Artist may cancel the booking by providing the Beacon staff with no less than 48 hours' notice of cancellation.
- Repeated cancellations with less than 48 hours' notice or no-shows by the Artist may result in removal from the scheme.
- The Beacon reserves the right to cancel, reschedule, or relocate bookings due to operational needs.
- The booking session should include set-up and clear-down time as no additional for such is included. Late arrival or departure from the booking time may result in future bookings being withdrawn.
- The Artist is responsible for ensuring the activity does not exceed the rehearsal room capacities, breach the any operating procedures, or contravene any legal requirements (e.g. safeguarding, copyright, health & safety).
- The Artist should not use the rehearsal space for activities such as painting, pottery, confetti, glitter, or use messy materials.
- The rehearsal space will not be used for any illegal, immoral or other purpose, or any use which could breach any act, by-law or other regulation or jeopardise any insurance cover in respect of the Beacon.
- The Artist will not seek to express or allow any individual to express radical or extremist views whilst on the premises.
- Any equipment brought onto the premises must be safe, appropriate, and PAT-tested if electrical. The Beacon reserves the right to check that all equipment is PAT tested if it deems it appropriate.

- The Artist is responsible for maintaining good order and respectful conduct while using the space. Rehearsals must not disrupt other activities in the building.
- The Artist must leave the space clean and tidy after use. Any damage caused must be reported immediately to a member of staff or the Duty Officer.
- The Artist must not sub-let or share their booking with other individuals or organisations unless approved in writing by The Beacon.
- The Artist must not sub-let or share their booking with other organisations or individuals who have been banned by the Beacon.
- Accidents or incidents must be reported to the Duty Officer immediately.
- The Artist will be liable for any damages caused to the rehearsal space including the cost of repair of any damage done to any part of the rehearsal space or The Beacon.
- The Beacon and Vale of White Horse District Council accept no liability for loss, damage, theft, or injury incurred during use of the space and will not be responsible for any loss, damage or injury to the Artist or any person in the rehearsal space or the Beacon in connection with the booking. Any items that are brought onto the Premises are at the Artist own risk.
- The Artist will indemnify and keep indemnified, the Beacon, its Officers and Servants from and against any, all loss, damage or liability (whether civil or criminal) suffered and costs incurred from a breach of these terms & conditions and/or damage, loss or liability to the Beacon, its use, furniture, fittings and apparatus.
- The Artist will be required to provide proof of Public Liability Insurance up to Two million pounds (£2,000,000).
- The Artist may be invited to share work in progress, submit material for The Beacon's social channels, contribute to audience engagement or programming feedback or perform as part of The Beacon's public programme (via a separate agreement. This is not a guarantee of a public performance.)
- The Artist must credit Beacon Ignite and The Beacon in any publicity relating to work developed through the scheme for up to 3 years after completion of the scheme. The Artist should credit as follows: (Artist name) is supported by The Beacon through the Beacon Ignite Programme. Tagging The Beacon in social media posts is encouraged wherever possible.
- The Beacon may use approved photographs, quotes, or content provided by the artist for marketing or reporting purposes.
- The Artist is expected to comply with The Beacon's safeguarding policy. This includes ensuring appropriate supervision of vulnerable individuals, preventing radicalisation (in line with PREVENT duty) holding a valid DBS certificate where relevant, reporting safeguarding concerns immediately to the Duty Officer and relevant authorities.

- The Artist is required to comply with the Health and Safety at Work Act 1974 and all subsequent Health and Safety Regulations as well as the Beacon's own operating policies and procedures.
- The Beacon reserves the right to suspend, amend, or cancel the scheme at any time. Where possible, artists will be notified in advance.
- By applying to Beacon Ignite, The Artist agrees to their personal details being held by Vale of White Horse District Council for scheme administration purposes.
- All personal data will be used and stored in accordance with the Beacon's privacy policy: <https://www.beaconwantage.co.uk/privacy-policy/>